

HOMESHOW

CENTRAL MINNESOTA BUILDERS ASSOCIATION



All Under One Roof

“Everything You Ever Wanted to Know About Home Improvements” but didn’t know who to ask...

SATURDAY, MARCH 11, 2023

9AM-6PM GENERAL ADMISSION

SUNDAY, MARCH 12, 2023

10AM-4PM GENERAL ADMISSION

RIVERS EDGE CONVENTION CENTER

ST. CLOUD, MN

HOW TO MAKE YOUR BOOTH INTERACTIVE

Engage consumers by teaching them about your products and solutions. Consumers want to be shown ‘how to’ do things so take time to teach them and become their trusted advisor for their next project. Some examples might include showing them how to tile, how to maintain and clean appliances, install cabinets, laying pavers, and provide insight on differences between your products and solutions. Building these trusted and lasting relationships will be key to educating consumers on the importance of contacting you when the future need arises for your solution.

Platinum Sponsor



Gold Sponsor



CENTRAL MINNESOTA
**BUILDERS
ASSOCIATION**

REGISTER . COMPLETE PACKET

2848 2ND STREET SOUTH STE 145, ST. CLOUD MN 56301

SEND OR EMAIL COMPLETED PACKET - INFO@CMBAONLINE.ORG



Exhibitor Space Application and Contract

THIS CONTRACT INDICATES OUR ACCEPTANCE OF ALL REGULATIONS IN THIS PROSPECTUS.

DATE: _____ SIGNATURE: _____

COMPANY NAME: _____

CONTACT PERSON: _____ EMAIL: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ CELL: _____

CHOOSE 3 DIFFERENT BOOTH SET OPTIONS

1. _____
2. _____
3. _____

SPECIAL NEEDS/REQUESTS: _____

DO NOT LOCATE NEAR: _____

FREE SERVICES - (MARK YES IF NEEDED)

FORKLIFT FOR SETUP/TEAR DOWN
(LONGFORKS NOT PROVIDED) YES

SEMI LOADING/UNLOADING YES

RAMP/PLATFORM NEEDED YES

CATEGORY SELECTION

(CIRCLE 2 PER BOOTH)

CHOOSE FROM THESE CATEGORIES

- Audio Video/Home Automation/Security
- Appliances
- Bath Tubs/Liners /Showers/Refinishing/Repair
- Builder/Remodeler/Developers
- Building Materials
- Cabinets/Granite Counter Tops/Counter Tops/Resurfacing
- Concrete Products, Sidewalks and Driveways/Concrete Maintenance/Lifting& Leveling/Poured Walls
- Decks and Patios
- Financial/Mortgage Lending
- Garage Doors/Openers /Screens/Garage floors
- Health/Cooling/Lifestyle
- Heating and Air Conditioning/Air Duct Cleaning/Chimney Cleaning
- Home Design and Planning
- Home Exteriors/Siding/Roofing/Gutters
- Home Interiors/Lighting/Flooring/Fireplaces/Window Treatments/Closet Organizers
- Insulation
- Landscaping/Lawn/Irrigation/Snow Removal/Landscape Products
- Other
- Outdoor living/Grills/mosquito Control/Fencing
- Painting
- Pole Builders/Post Frame
- Real Estate
- Water/Wells/Treatment
- Windows/Glass Repair

Booth Fees

| Number of Booths Needed | CMBA Members Fees | Non Member Fee | Booths x Fee |
|--|-------------------|------------------|--------------|
| 10'w x 8'd | \$550 | \$945 | |
| 10'w x 10'd | \$655 | \$1050 | |
| Additional fee for corner/endcap - see map | \$100 per corner | \$100 per corner | |
| Booth Fee Total | | | - |

Builder Display Fees

| Number of Display Areas | CMBA Members ONLY Fee | Displays x Fee |
|--------------------------|-----------------------|----------------|
| 2'w x 3'd | \$300 | |
| Display Fee Total | | - |

FOR YOUR INFORMATION

A \$200 DEPOSIT IS DUE UPON RESERVATION.
PROOF OF LIABILITY INSURANCE REQUIRED THRU 3/14/2023
RETURN THIS SIGNED CONTRACT TO RESERVE SPACE. BOOTH FEE IS NON-REFUNDABLE AFTER JANUARY 1, 2023.

WIFI PROVIDED BY CMBA—NO CHARGE

REGISTER . COMPLETE PACKET



Partial Rules Regulations & Instructions

All Exhibitors applying for exhibit space through the "Application and Contract for Exhibit Space" shall be bound by the following "Rules and Regulations."

PAYMENT TERMS: Full payment per booth must be submitted with "Exhibit Space Application and Contract". All monies due must be paid 30 days prior to the show. Booth fee is non-refundable after January 1, and this contract is non-cancelable and non-assignable. If balance is not paid when due, Exhibitor shall forfeit the exhibit space, all deposits made, and must pay entire amount due to CMBA. If CMBA rejects the Exhibitor's application, booth fee will be promptly refunded. Any legal fees and/or cost of fulfilling terms of this contract are liable to and will be paid by Exhibitor.

CERTIFICATE OF INSURANCE: A Certificate of Insurance certifying general liability coverage for the date of the Show listing CMBA as an additional insured must be submitted to CMBA before the Show.

ST10 FORM: Must be submitted to CMBA prior to the show.

BOOTH LOCATION: Every effort is made to give Exhibitor his/her preferred location. Space or numbers may be changed by CMBA for the benefit of Exhibitors or the event. If, for unforeseen circumstances, date, location, or name of event must be changed for the benefit of CMBA and the show, this contract will still remain in effect.

SUB-LETTING SPACE: No exhibitor shall assign, sub-let or apportion the whole or any part of the space allotted to him, nor exhibit therein any other goods, apparatus, service, advertising signs, etc., than those manufactured or sold by the exhibitor in the regular course of his business, without the written consent of CMBA management.

FOOD & BEVERAGES: Merchandising of food or beverages is not allowed unless given prior approval from the River's Edge Convention Center.

Soliciting: There can be no soliciting or setting literature or displays outside your designated booth space without the permission of CMBA management. All exhibits are for display purposes only. No high-pressure sales tactics. CMBA must approve any items to be sold at the show.

STAFFING BOOTH: All booths must be staffed during the Show open hours. Exhibitors who take down their booths before end of show on Saturday, will not be allowed to display in next year's show. Builder Member Display Area does not require staffing.

SOUND CONTROL: Sound-emitting equipment will be permitted, but Exhibitor must keep all sound at a level that will not disturb neighboring exhibits.

HELIUM BALLOONS: Helium balloons will not be allowed.

BATTERY PACKS USED FOR Portable POWER ARE NOT ALLOWED

LP CYLINDERS: Compressed flammable gas cylinders and flammable or combustible liquids shall be prohibited within exhibit halls and assembly occupancies (Convention Center). LP cylinders will not be allowed; neither will hoses running through the building or to an outside tank. Electric flame images will be allowed in the fireplaces.

Use of solid fuel burning appliances for display purposes will not be allowed. This means no operating corn burners, etc.

Gas grill cooking will not be allowed.

WAVIER OF LIABILITY: CMBA should not be responsible for any damage or injury that may happen to Exhibitor or its agents, employees or property from any cause whatsoever except the gross negligence or willful misconduct of the CMBA or its employees, arising out of CMBA duties and responsibilities under this agreement. Exhibitor expressly releases CMBA, its directors, officers, agents and employees from any such loss, damage or injury. CMBA is not responsible for any lost or stolen items. Exhibitor agrees to hold the CMBA harmless and indemnify it from and all claims made by any of its agents, representatives, employees or volunteers made

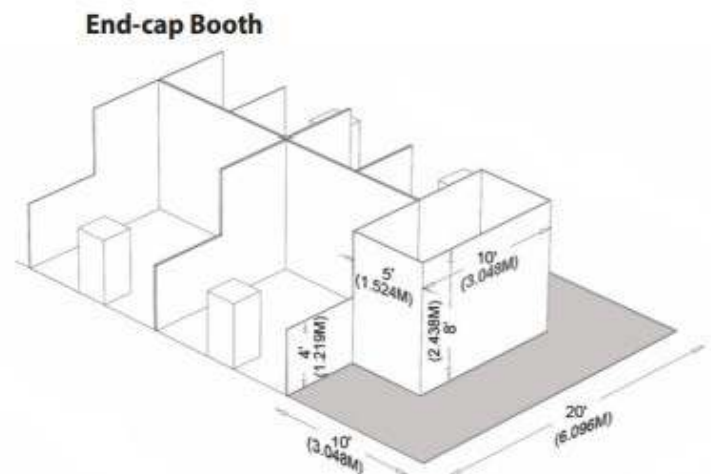
against the CMBA for any damaged, lost or stolen property and any personal injury which may occur in the course of their participation in the Home and Lifestyle Show..

CARE OF BUILDING & EXHIBITS: Exhibitors will be responsible for any damage done to the building by them, their agents, or employees. All property destroyed or damaged by the exhibitors must be placed in its original condition at the exhibitor's expense. Walls, woodwork, and floor of the building must not be defaced or altered in any manner whatsoever. Tacking, taping, or nailing of signs, banners, etc., to any permanent walls or woodwork or beyond the limits of any background is prohibited. No nails or bracing wires used in erecting displays may be attached to the building. Exhibitors will be required to keep their booth displays neat and orderly throughout the show.

CMBA RIGHTS: CMBA reviews all exhibits to insure the quality of the show. CMBA reserves the right to refuse any exhibit, exhibitor, or employee which, in the opinion of CMBA, is not in the best interest of the show.

VIOLATIONS: Exhibitor shall be bound by the rules and regulations set forth herein, and by such additional rules and regulations which may be established by CMBA. All matters and questions not covered by the above will be subject to final judgment and decision by CMBA. Any violations by Exhibitor of any terms or conditions herein shall be subject to the cancellation of the contract to occupy exhibit space, and forfeiture of any monies paid on account thereof upon due notice of such cancellation. CMBA shall have the right to take possession of Exhibitor's space, remove all persons and properties of Exhibitor, and hold Exhibitor responsible for risks and expenses incurred in such an event.

BOOTH CONSTRUCTION: Each Exhibitor is entitled to a reasonable sight-line from the aisle, therefore, in all linear exhibits the front three feet of exhibit space must not have any equipment or display material over 42 inches high. Peninsula exhibits (end-caps) must allow a reasonable sight-line for the booths they are next to. See images for more detail. Any display materials exposing an unfinished surface to neighboring booths must be finished at the exhibitor's expense. Only professional signs allowed.





Rental Form

This form will NOT be accepted after FEBRUARY 17th 2023 and must include payment. After this date, exhibitors must order options at the show at a 25% higher rate.

PRICE X QUANTITY = TOTAL

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ELECTRICITY

20 AMP 110V \$95 X _____ = _____

*Hookups listed below require an electrician which will be approximately \$300 per hour, plus the cost listed below

30-40 AMP 110V \$115 X _____ = _____

20-50 AMP 208V \$130 X _____ = _____

DISPLAY TABLES

SKIRTED (3 SIDES)

4' 24"W X 30"H \$40 X _____ = _____

6' 24"W X 30"H \$40 X _____ = _____

8' 24"W X 30"H \$40 X _____ = _____

6' 24"W X 42"H \$50 X _____ = _____

8' 24"W X 42"H \$50 X _____ = _____

COCKTAIL TABLES

UNDRAPED

30" H \$25 X _____ = _____

42" H \$25 X _____ = _____

BLACK TUXEDO CARPETING

*One carpet will cover one booth space, order according to how many booth spaces you have

CARPET \$100 X _____ = _____

FURNISHINGS

FOLDING CHAIR \$10 X _____ = _____

PADDED SIDE CHAIR \$20 X _____ = _____

PADDED STOOL \$25 X _____ = _____

SIGNAGE

7" BY 44" COMPANY ID SIGN FOR BOOTH

\$15 X _____ = _____

TOTAL RENTAL OPTIONS _____ = _____



Sponsorship Opportunities

PLATINUM SPONSOR ...\$5,000

- AVAILABLE TO TWO NON-COMPETING COMPANIES
- FULL PAGE ARTICLE ABOUT YOUR COMPANY IN THE SHOW DIRECTORY
 - 1 - 8X10 PRIORITY BOOTH PLACEMENT UP TO \$550 VALUE
- INCLUSION OF COMPANY NAME IN MEDIA:
- RADIO TAG ON ADS
 - BILLBOARDS
 - FRONT COVER OF SHOW DIRECTORY
 - NEWSPAPER ADS
 - LOGO ON CMBA WEBSITE LINKED TO YOUR WEBSITE
 - SOCIAL MEDIA ADS
 - RECOGNITION IN HOME & LIFESTYLE SHOW PRESS RELEASES
 - BANNER OR SIGNAGE AT ENTRANCE OF SHOW (SPONSOR PROVIDES SIGNAGE)
 - PERIODIC FLOOR ANNOUNCEMENTS DURING THE SHOW
 - SPEAKING OPPORTUNITY AT THE CHAMBER CONNECTION
FRIDAY MORNING BEFORE HOME & LIFESTYLE SHOW.

GOLD SPONSOR\$2,500

- MULTIPLE AVAILABLE TO COMPANIES NON COMPETING WITH PLATINUM SPONSORS
- ONE 1/2 PAGE ADVERTISEMENT IN SHOW DIRECTORY
 - 1 - 8X10 MIDDLE BOOTH UP TO \$550 VALUE W/AVAILABLE PRIORITY PLACEMENT
- INCLUSION OF COMPANY NAME IN MEDIA:
- NEWSPAPER ADS
 - SOCIAL MEDIA ADS
 - LOGO ON CMBA WEBSITE LINKED TO YOUR WEBSITE
 - PERIODIC FLOOR ANNOUNCEMENTS DURING THE SHOW

BAG SPONSOR....\$500

- ONE AVAILABLE
- PROVIDE BAGS FOR ALL ATTENDEES. SPONSOR PROVIDES BAGS IN ADDITION TO THE SPONSORSHIP FEE.
 - 2,000 BAGS NEEDED

MEDIA SPONSOR....\$500

- THREE AVAILABLE
- NAME MENTIONED AS SPONSOR ON ALL SOCIAL MEDIA LIVE POSTS THROUGHOUT THE DAY

LANYARD SPONSOR\$500

- ONE AVAILABLE
- OVER 500 LANYARDS WORN BY EXHIBITORS DURING THE 2 DAYS OF THE HOME & LIFESTYLE SHOW
- SPONSORS MUST PROVIDE THE LANYARDS

PRESENTATION SPONSOR....\$250

- MULTIPLE AVAILABLE
- PRESENTATIONS OR DEMONSTRATIONS WILL TAKE PLACE IN YOUR BOOTH, THESE WILL BE ANNOUNCED DURING THE SHOW AND ON THE SHOW SCHEDULE
- PRESENTATION DAY (CIRCLE): SAT. OR SUN.
PRESENTATION TIME (PREFERENCE):

KIDS BUILD\$150

- MULTIPLE AVAILABLE
- THE KIDS SEMINAR WILL BE HELD ON SATURDAY AND THE PARTICIPANTS WILL MAKE A PROJECT.
- COMPANY NAME ON TOTE BAGS FOR KIDS BUILD
 - SPONSOR IS ASKED TO HELP PREP THE KIDS PROJECT
 - COMPANY IS LISTED IN THE SHOW DIRECTORY

HIGH SCHOOL STUDENT BUILDS\$150

- MULTIPLE AVAILABLE
- HIGH SCHOOL STUDENTS WILL BE BUILDING ITEMS TO BE DISPLAYED AT THE SHOW AND AUCTIONED OFF FOR THE "TOOLS FOR SCHOOLS" FUND.
- COMPANY NAME AND LOGO WILL BE DISPLAYED BY THE ITEM BUILT
 - LISTED IN SHOW DIRECTORY



Payment Form

YOU WILL NOT BE ABLE TO SET UP YOUR BOOTH UNLESS THE BALANCE IS PAID IN FULL.

HOME AND LIFESTYLE SHOW SERVICES

BOOTH FEES OR BUILDER DISPLAY AREA \$ _____

RENTAL OPTIONS \$ _____
(TABLE, ELECTRIC, ETC. SEE RENTAL FORM)

SPONSORSHIPS \$ _____

TOTAL CHARGES \$ _____

CERTIFICATE OF INSURANCE INCLUDED

ST10 FORM NEEDED

PAYMENT TYPE ACCEPTED: CHECK PAYABLE TO "CMBA" OR CREDIT CARD

COMPANY NAME: _____

CARDHOLDER'S NAME: _____

CARDHOLDER'S ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

CARD NUMBER: _____

EXP: ____ / ____ **SECURITY CODE:** _____

EMAIL ADDRESS FOR RECEIPT: _____

2848 2ND STREET SOUTH STE 145, ST. CLOUD MN 56301

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